



Catholic Regional College Sydenham - Complaint Form

Please read the Complaints Handling Policy available on our website prior to completing this form.

SECTION 1: YOUR DETAILS

DO YOU WISH TO REMAIN ANONYMOUS?

No – please provide your details below

NAME: [Click here to enter your name](#)

DATE: [Click to enter a date](#)

TELEPHONE: [Click here to enter your telephone number](#)

EMAIL: [Click here to enter your email address](#)

Yes

Please note if you do not provide your details we will not be able to update you directly on this complaint

I am a: Student Parent/carer/guardian Staff member Community Member

Other – specify: [Click here to enter details](#)

SECTION 2: SUBJECT OF THE COMPLAINT (SELECT ALL THAT APPLY)

Student

Student's parent/carer/guardian

Teacher

Policy/procedure

Principal

Other staff member

Other – specify: [Click here to enter details](#)

SECTION 3: DETAILS OF THE COMPLAINT

SECTION 4: DETAILS OF THE OUTCOME YOU ARE SEEKING

SECTION 5: HAVE YOU PREVIOUSLY MADE THIS COMPLAINT TO THE SCHOOL?

No

Yes

If Yes, when? [Click here to enter the approx. date](#)

Who dealt with the matter? [Click here to enter](#)

What was the result? [Click here to enter](#)

Please email your complaint to principal@crs.vic.edu.au, provide a paper copy to Reception or mail a paper copy to:

Mr Brendan Watson OAM
Principal
380 Sydenham Road, Sydenham. VIC 3037